Stoke by Clare
Parish Council

Issue date: 11th June 2026

The Parish Chairman and members of Stoke by Clare Parish Council

You are hereby summoned to attend the **Full Council Meeting of the Stoke by Clare Parish Council** to be held on **Tuesday 16th June 2026** at **The Barn, Ashen Road, Stoke by Clare, at 19.30.**

Matthew Price PLSCC
Clerk to the Council.

AGENDA

1. **Apologies for Absence**

   To receive and accept any Apologies for Absence from Members.

2. **Declarations of Interest**

   To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

3. **Public Participation / Question Time**

   A maximum of 3 minutes per person, 15 minutes total, if **members of the public wish to speak at the meeting, would they please contact the Clerk to the Council 24 hours in advance**

4. **Minutes.**

   To confirm the minutes of the meeting held on 27th May 2026 - (Copy herewith).

5. **Council Matters**
   a) To Agree Co-option Councillor Vacancy

5. Reports

a) Suffolk County Councilors report
b) West Suffolk Councilors report
c) To consider and Approve External Audit report for Financial Year 24/25 – (Copy Herewith)

6. Members' items and questions (not included elsewhere)

a) To Consider and agree outlined scope of work and spend amount for Play Park repair phase 1

7. Finance

a) To consider & approve Bank Statements, May26(current) – (Copy herewith)
b) To consider and approve Bank Authorisation payments for May 26 (current) - (Copy herewith)
c) To Consider & Agree Burial fee's – (Copy Herewith)
d) To consider and Agree the Grant request from Bowls Club – (Copy Herewith)

Matthew Price – Clerk to the Council – 16th June 2026