Minutes of the meeting of Stoke by Clare Parish Council held on Tuesday 16th June 2026 at The Barn, Ashen Road, Stoke by Clare at 19.30.

Present:

Chair	Cllr Dadd
Vice Chair:	Cllr Kiddy
Councillors	Cllr Smith, Cllr Dennehy
In Attendance:	
Clerk to the Council	Matthew Price – Clerk to the Council

1 Apologies for absence and declaration of interest

- Cllr Blake-James – Personal
- Cllr Rook - Personal

2 Declarations of interest

- None

3 Public participation

- None

4 Minutes

Minutes of the meeting held on 27th May 2026 – Confirmed and signed by Cllr Dadd.

5 Council Matters

- **To Agree Co-Option Vacancy**
  Members were in receipt of two vacancy credentials to aid discussions, only 1 Applicant was present in the meeting, members discussed the role and vacancy, all members voted. **It was unanimously agreed that Mr Alan Langdon be offered the position of Councillor to Stoke by Clare Parish Council**

6 Reports

a) Suffolk County Councillors – None
b) West Suffolk Councillors report – None
c) **To consider and Approve External Audit report for Financial Year 24/25** – Members were in receipt of the signed report and agreed to action all of the findings and ensure 26/27 is better prepared in a more detailed approach, the Clerk will bring an action plan to future meetings of internal control.

6 Members items and questions (not included elsewhere)

a) **To consider & Agree outlined scope of work and spend amount for Play Park repair phase 1** – Following on from previous meetings and discussions a comprehensive report on repairs was produced by Online Playgrounds using a traffic light system of works that need to be addressed in order, members discussed that given the play park is heavily used by all, and the Council has a duty to provide a play space for young children, works should not be delayed, it was agreed that funds from various accounted for codes would be used and a ceiling of £10k to be spent – **Proposed Cllr Dadd – 2nd Cllr Kiddy - Unanimous**

7 Finance

a) Bank statements, for May 26 – Agreed and signed by Cllr Dadd.
b) To consider and approve Bank Authorisation payments for May 26 – Agreed and signed by Cllr Dadd
c) To Agree new Burial fees – Members discussed these very personal matters with great consideration, and the Clerk produced fees from neighbouring parish councils, members agreed new fees and would be populated on the website.

Meeting closed: 20.20pm.